



# RICHMOND SECONDARY SCHOOL

*“Home of the Colts”*

## COMMUNICATING & REPORTING STUDENT LEARNING for 2023-2024

The information below summarizes Richmond Secondary’s school-wide Communicating Student Learning (CSL) plan for this school year.

	<b>Term 1</b>	<b>Term 2</b>	<b>Term 3</b>
<b>MEET THE TEACHER</b>	W September 20	-----	-----
<b>INFORMAL LEARNING UPDATE (Interim Report)</b>	TH October 26	TH February 8	-----
<b>WRITTEN LEARNING UPDATE (Term Report Card)</b>	TH December 7	W April 4	-----
<b>CORE COMPETENCY SELF-REFLECTION</b>	by December 7	by April 4	by June 27
<b>PT CONFERENCING</b>	T Dec 12(2-4,5-7) W Dec 13(2-4)	W Apr 10(2-4) TH Apr 11(2-4,5-7)	-----
<b>AT-RISK INTERIM (Alert Interim)</b>	<i>Anytime</i>	<i>Anytime</i>	by Friday, May 24
<b>SUMMARY OF LEARNING (Final Report Card)</b>	-----	-----	Thursday, June 27

- **Meet the Teacher** is an opportunity for parents/caregivers to meet teachers and to gain an understanding of the learning that their child will engage in and learn how they can support their child’s learning.
- **Informal Learning Updates (Interim Reports)** are learning updates that are published approximately halfway through each of the first 2 terms. Informal Learning Updates will be emailed to students and parents/caregivers. We are using a new reporting template that will see the use of proficiency scale indicators to report on learning progress, and behaviour and engagement.
- **Written Learning Updates (Term Report Cards)** are published in the first and second third of the school year. This formal report will report on learning progress in relation to the learning standards using proficiency scale indicators for grades 8-9 courses, and percentages for grades 10-12 courses. Descriptive feedback will include comments on learning and areas for growth; and focus on *what students can do* and *what they are working towards*. Written Learning Updates will be published electronically in MyEducation BC to students and parents/caregivers.
- **Core Competency Self-Reflections and Goal Setting** will occur each term and accompany the written learning updates and the summary of learning. Students will self-reflect on and self-assess their Core Competency development, and set goals for all three of the Communication, Thinking, and Personal/Social Competencies.
- **Parent-Teacher Conferencing** is an opportunity for parents/caregivers with concerns about their child’s achievement to book a 5-minute conference with teachers via an online booking system.
- **At-Risk Interims (Alert Interims)** are sent home to students where there are significant concerns, including a risk for failure in the course.
- **Summary of Learning (Final Report Cards)** are published at the end of the school year. This formal report will report on learning progress in relation to the learning standards using proficiency scale indicators for grades 8-9 courses, and percentages for grades 10-12 courses. Descriptive feedback will include comments on learning and areas for growth; and focus on *what students can do* and *what they are working towards*. The Summary of Learning will be published electronically in MyEducation BC to students and parents/caregivers.

At other times through the year, teachers may send an interim report, phone, or email home. Parents/Caregivers are welcome to contact the school at any time to communicate with a teacher about their teen’s progress.